

SEMINAR PROGRAM

Heritage Community Center • Millersburg, Ohio • Tuesday, March 13, 2018



8:00 – 8:30 AM REGISTRATION, COFFEE, AND SEATING

8:30 – 8:45 AM WELCOME AND SEMINAR DETAILS

8:45 – 9:30 AM GENERAL SESSION

The Importance, Purpose, and Results of Good Communication – Jeff Miller

Why does good communication matter? What makes communication so important? What are the results of effective communication?

9:30 – 9:45 Stewardship Resources update

9:45 – 10:05 AM BREAK

10:05 – 10:55 AM GENERAL SESSION

Effective Business Communication Principles – Gary Garber

Communication is the connection that allows thoughts, emotions, ideas, and influences to flow to between people. Are principles of business communication different than communication at church, home, or with friends? Are we born with the ability to communicate, or must it be learned? This session will explore the basic principles to remember, regardless how you communicate.

10:55 – 11:10 AM BREAK

11:10 – 12:00 AM GENERAL SESSION

Effective Business Communication Methods – Gary Garber

Beyond communication principles, is the difficult task of how to communicate effectively in daily business situations. Which methods work best for individuals, small groups, or larger groups? How do methods change as your organization grows? How do you properly communicate in difficult situations? This session will discuss practical tips for both leaders and employees to maintain a Godly connection with others in the workplace.

12:00 – 12:15 PM Anabaptist Financial/Anabaptist Foundation Update

12:15 – 1:30 PM LUNCH

1:30 – 2:20 PM BREAKOUT SESSIONS

Leading Effective Meetings and Discussions – Marcus Beiler

Business meetings are essential to making quality decisions. Effective meetings should provide insights, cut through confusion, and empower people to accomplish their tasks. Good discussions create a vision for the path ahead and creative solutions for complex problems. Learn practical ways to foster, encourage and lead better meetings.

Anabaptist Business and the Law – Tyler Hochstetler

The Anabaptist community has thrived in business for generations, but it has been historically underrepresented in legal matters. Attorneys can offer a valuable contribution to protecting your business. When a business is threatened with a lawsuit or audit, it is important to maintain a Christian testimony. Living in harmony with our governing authorities is an important part of our faith, and this topic will provide some practical advice on how to be "legal" in our businesses.

2:20 – 2:35 PM BREAK

2:35 – 3:25 PM BREAKOUT SESSIONS

Basic Principles of Mediation and Conflict Resolution – Tyler Hochstetler

Conflicts will arise, but are you prepared to respond? The Anabaptist faith teaches us to respond peacefully when in conflict with our enemies. However, the daily challenge of working with employees, employers, partners, customers, and government authorities can test our core principles. This session provides training on conflict prevention and conflict resolution. It addresses how to resolve the everyday conflicts that emerge in the office, on the production floor, or on the job site.

Effective Business Writing – Paul A. Miller

We work with our tools, we work with our hands, and yes--we work with our words. As with any other skill, you can train yourself to shape your thoughts and organize your words. Learn useful day-to-day writing skills that help you write clearly and effectively.

3:25 – 3:40 PM BREAK

3:40 – 4:30 PM BREAKOUT SESSIONS

Communicating with Employees – Timon Miller

Good communication is vital and very beneficial for our businesses. We communicate verbally and also with our actions. Hear some practical ways we can lead and grow our employees through positive communication. Also, learn some of the barriers to poor communication and how to avoid communicating in negative ways.

Advanced Conflict Resolution and Third-party Intervention – Wayne Wengerd

Sometimes conflicts escalate due to large monetary gain or loss, power struggles in business, deep interpersonal conflicts, or failure to handle conflicts in the early stages. Matthew 18 provides direction for advanced conflict resolution, and it includes third-party intervention. This session provides training for employers, committees, and anyone who desires to solve advanced conflicts. Learn how to step into the fray and be a peacemaker when the stakes are high.

You are invited to attend an

Anabaptist Financial

BUSINESS SEMINAR

LEARN · CONNECT · NETWORK

SPEAKERS

Jeff Miller—Sugarcreek, OH
Owner, Century Components

Gary Garber—Eaton, OH
Owner, Garber Electrical Contractors; AF Business Advisor

Paul A. Miller—Walnut Creek, OH
AF Executive Officer

Marcus Beiler—Paradise, PA
Principal, Paradise Energy

Tyler Hochstetler, Esq.—Madison, VA
AF Staff Attorney

Timon Miller—Millersburg, OH
Owner, Dovetail Dimension

Wayne Wengerd—Dalton, OH
Owner, Pioneer Equipment; AF Business Advisor

SEMINAR LOCATION AND DATE:

Tuesday, March 13, 2018

Heritage Community Center

3558 US Route 62

Millersburg, Ohio 44654

Between Berlin and Winesburg on US 62

Amish Transport Services for AF Business Seminar

Please call any of the phone numbers listed below for transportation to the seminar. Call to make arrangements by March 6th. Vans are scheduled to pick up and deliver individuals to the seminar in Berlin, OH by 8:00 am. When making arrangements, provide name, address, and contact phone number. Individuals will pay drivers directly for transportation rendered.

WAYNE COUNTY - Dan Schlabach:

Schlabach Engine - Apple Creek, OH 330-698-0229

GEAUGA COUNTY - Mervin Miller:

Marsh Valley Forest Products - Middlefield, OH 440-632-1889

Cut out or copy this form, and mail to the Stewardship Resources address given below.

Registration Form Ohio Business Seminar

**Please list each person so we can prepare name tags.
Attach an additional sheet if needed.**

Name(s) _____

Company _____

Address _____

Phone _____

Email _____

Contact Directory

Check this box if you would like your contact information added to the contact directory that is printed into the seminar handout. You may also provide a brief description of the goods and services that you provide. (maximum 15 words) Note: For printing purposes we must have your registration by February 28.

Please include payment with your registration

If registered on or before February 28, \$89.00 for the first person.
Additional attendees \$79.00 if from the same family or business.

If registered after February 28, \$99.00 for the first person.
Additional attendees \$89.00 if from the same family or business.

Please make your check payable to Stewardship Resources.

You may also register online at afweb.org/register

Return registration to:



1245 Old Route 15
New Columbia, PA 17856
seminars@afweb.org
800-653-9817, ext. 222 (phone)
866-230-6253 (fax)